**Form A**

**St Augustine’s Foundation Scholarship**

BEFORE STARTING YOUR APPLICATION, PLEASE READ CAREFULLY THE ***GUIDANCE NOTES*** AT THE END OF THE FORM. THEN, IT SHOULD ONLY BE COMPLETED AFTER DISCUSSIONS BETWEEN THE CANDIDATE, THE DIOCESE and/or PROVINCE and the THEOLOGICAL INSITUTION

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| **Section 1: Application Information – completed by the Candidate** |
| Name of the candidate |  |
| Diocese and Province |  |
| Theological Institution  |  |
| Date of submission |  |

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| **Section 2: Contact Information for the Candidate – completed by the Candidate** |
| Postal Address for future correspondence |  |
| E-mail address |  |
| Telephone Number |  |
| Whatsapp |  |
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| **Section 3: Details of the course of study to be undertaken – to be completed after discussion between the Candidate and the Institution**  |
| 1. What is the degree being applied for and through which theological institution?

*[See* ***Guidance Note 2****]* |
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| 1. What is the minimum period of registration for the proposed degree?
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| 1. What is the actual proposed period of study? [Give number of years and start and end dates]
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| 1. Is the proposed period of study to be full or part time?
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| 1. What is the length of the research thesis to be written for the degree?
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| 1. What is the title and brief description of the area of the research project to be undertaken?

*[See* ***Guidance Note 3****]* |
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| 1. Has a formal application to the relevant institution already been made? What was the outcome?

*[See* ***Guidance Note 4****]* |
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| **Section 4: Supporting information provided by the Candidate, Diocese/Province and the Theological Institution**  |
| **4.1 – Completed by the CANDIDATE** |
| 1. What is your education background and qualifications? Give details of where these qualifications were gained post-secondary education.
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| What positions of authorised ministry have you held in the Church? Give dates. |
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| 1. What is your present ministry position?

*[See* ***Guidance Note 5]*** |
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| Give details of any teaching role you presently have in theological education, outside of preaching. |
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| How would the research project outlined in Question 6 help develop your ministry and mission and that of the Church in the Diocese or Province where you serve? *[See* ***Guidance Note 6****]* |
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**Declaration regarding the personal data**:

The Foundation will use the personal information which we hold about you (supplied by you, your sponsoring diocese, your training institution) to enable you to be assessed by the trustees, the Scholarship Committee and, where appropriate, to assist in making arrangements for your training and financial support. We will share your information as necessary with trustees, with your sponsoring diocese and with any training institution related to this request.

I agree that the St Augustine’s Foundation may use my personal information as described above.

Signed: Date:

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| **Section 4: Supporting information provided by the Candidate, Diocese/Province and the Theological Institution**  |
| **4.2 – Completed by the DIOCESE and/or PROVINCE** *[see* ***Guidance Note 7****]* |
| 1. Who will be responsible for monitoring the candidate throughout her/his studies? Please give role in the diocese and contact details.
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| 1. How does this person propose to monitor the candidate?
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| 1. Who will benefit, beyond the applicant, from this Scholarship?
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| 1. How will you measure these benefits?
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| 1. What benefits do you hope will come to the Diocese or Province from the Scholarship? How does the research topic fit in with your ministry priorities?
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| 1. How will you measure these benefits?
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| 1. What are the plans for the candidate’s future ministry?
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| **Agreed commitment to support the candidate through the proposed Scholarship** |
| On behalf of the Diocese and/or Province endorsing this application we will offer the support outlined in the application and seek to ensure the candidate continues her/his ministry as outlined in Question 19.Signed:Position in the Diocese/Province:  |

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| **Section 4: Supporting information provided by the Candidate, Diocese/Province and the Theological Institution**  |
| **4.3 – Completed by the INSTITUTION**  |
| Who is the candidate’s proposed supervisor? Please state their position in the institution and contact details. |
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| What are the proposals regarding the candidate’s programme of study? *[See* ***Guidance Note 8]*** |
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| Please offer a statement about the candidate and their potential future ministry? *[See* ***Guidance Note 8]*** |
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| **Agreed commitment to support the candidate through the proposed Scholarship** |
| On behalf of the Theological Institution endorsing this application we will offer the support outlined in the application and seek to ensure the candidate continues her/his ministry as outlined in Question 19.Signed:Position in the Institution:  |

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| **Section 6: Further details about the application – completed by the Diocese and/or Province** |
| Has this person or the sponsoring Province, Diocese or Institution applied to St Augustine’s Foundation for a grant before this application? If ‘yes’ please give full details of when it was made, what it was for and the outcome of the application e.g. value of the grant or no grant awarded. |
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| 1. Which other bodies have been approached for this grant and with what success?
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| 1. What financial contribution will the diocese or province be making towards the costs of the doctoral studies?
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| To be included with the application |
| **Budget** – a full budget for the costs of the doctoral studies [fees plus other expenses] together with any other sources of income towards these costs. *[See* ***Guidance Note 9]***The grant will be paid against an invoice for the academic fees on an annual basis; and also annually the amount for personal support as agreed in the budget and outlined on the Letter of Confirmation of the grant. **Research Proposal** - an outline of the research to be undertaken. For guidance of how this should be presented look at: <https://www.churchofengland.org/sites/default/files/2017-10/research_degrees_guidance.pdf> **Sample of your work** – an article or paper that represents the kind of work you are presently doing. *[See* ***Guidance Note 10]*****Candidate’s CV and a copy of official transcripts** |

Signed: …………………………………………………… Date: ……………………

**Please note:**

* That the payment of any grant will be conditional on the receipt of an annual report to the Trustees as set out in the Letter of Confirmation of the grant.
* Should the report not be submitted; the Trustees reserve the right to seek repayment of the grant.
* The Trustees will usually expect to see funding from other sources when considering applications for grants.

Please return to [preferably electronically]:

Mr Stephen Lyon,

Administrator,

St Augustine’s Foundation,

1 Wicks Green

Formby

Liverpool

L37 1PP,

UK. staugustinef@gmail.com

www.staugustinesfoundation.org

*Data Protection: The information which you provide in this form will be used solely for processing your grant application. The data will only be shared with the trustees, officers of the Foundation and any individuals or institutions identified in the application. The data will not be shared with any third party without firstly obtaining your explicit consent.*

**St Augustine’s Foundation**

**Guidance Notes for Scholarship Applications**

These *Notes* are intended to be used while completing the Application Form offering extra guidance as to what the Scholarship Committee will be looking for in your answers.

1. Give yourself plenty of time to discuss the application with those responsible for your ministry in the province or diocese and with the relevant staff at the theological institution where you wish to study. The discussions should be reflected in the answers you give on the form.
2. Question 1: The theological institution chosen for the course of study. The Foundation seeks to support theological education *across the Anglican Communion* and particularly in the *global south* not only by its support of individuals but also by supporting the institutions where they might study. While we do not rule out offering Scholarships to candidates planning to study either at non-Anglican institutions or at institutions not located in the global south applicants need to explain fully why they wish to study there. For example, there may be considerations of language or the specific specialism at an institution for a particular area of study.
3. Question 6: The Scholarship Committee require a clear description of your intended area of study; how it will be applied to your context; what your critical methodology will be; and the range of resources you will draw on.
4. Question 7: The Foundation will require a clear statement about your application to the institution where you intend to study. Have you been offered a place? What are the conditions of the offer? How long will the place be held open for you?
5. Question 10: We need both a title of your ministry but also a short explanation of what that involves.
6. Question 12: This question needs to be thoroughly explored with the diocese or province. How does it fit into both your and their priorities for future ministry developments? This discussion will also feed into the answer the diocese or province gives to Question 17.
7. Section 4: it is “highly unlikely that Provinces will be awarded more than one grant in any year” [Information Booklet p6]. It is worthwhile checking that there are no other Scholarship application from your province being considered.
8. Section 4: this section is crucial to your application and requires discussion with the relevant staff at the institution where you propose to study. Questions 21 and 22 are vital for your application. The answer to Question 21 is the institution’s reflection on your answer to Question 6 and Question 22 asks for an honest assessment of you as a Scholarship candidate.
9. Budget: as well as the full costs of your studies [fees, your living expenses, medical insurance, books and other educational necessities, transport etc.] we need to know other sources of income and how any shortfall between your budget and the maximum Scholarship would be met.
10. Sample of your work: this needs to be a recent article or paper written for a non-academic or general audience.